

Ref: Reference/offer/2021 Date: Present

**Dear Student name ,**

RE: OFFER FOR INTERNSHIP

Following your application and subsequent interview, we are pleased to inform you that you have been considered for an internship in this company. You will be appointed as an intern with effect from Dateofjoining. You are required to report online for orientation and subsequent placement on this day.

The terms of engagement are as follows:

Period of Engagement: 2 months

You will be working as a Designation .

It is my hope and prayer that you will work to your level best to improve the efficiency and performance of this company. Congratulations and best wishes.

**Regards,**

**Dr Anbunathan R**

**Founder & CEO**

INTERN’S DECLARATION

I accept the above terms and conditions

Name………………………………… Sign………………………Date………..

Note: A fee of Rs. 500 will be charged per certificate (excluding GST and Courier charges).